

Finding and Selecting your Units at Murdoch

Murdoch University Study Abroad and Exchange

Welcome!

We have prepared this document to assist you, as an incoming Study Abroad and Exchange Student, with finding & selecting 'Units' (courses/modules/classes/papers) to study here at Murdoch.

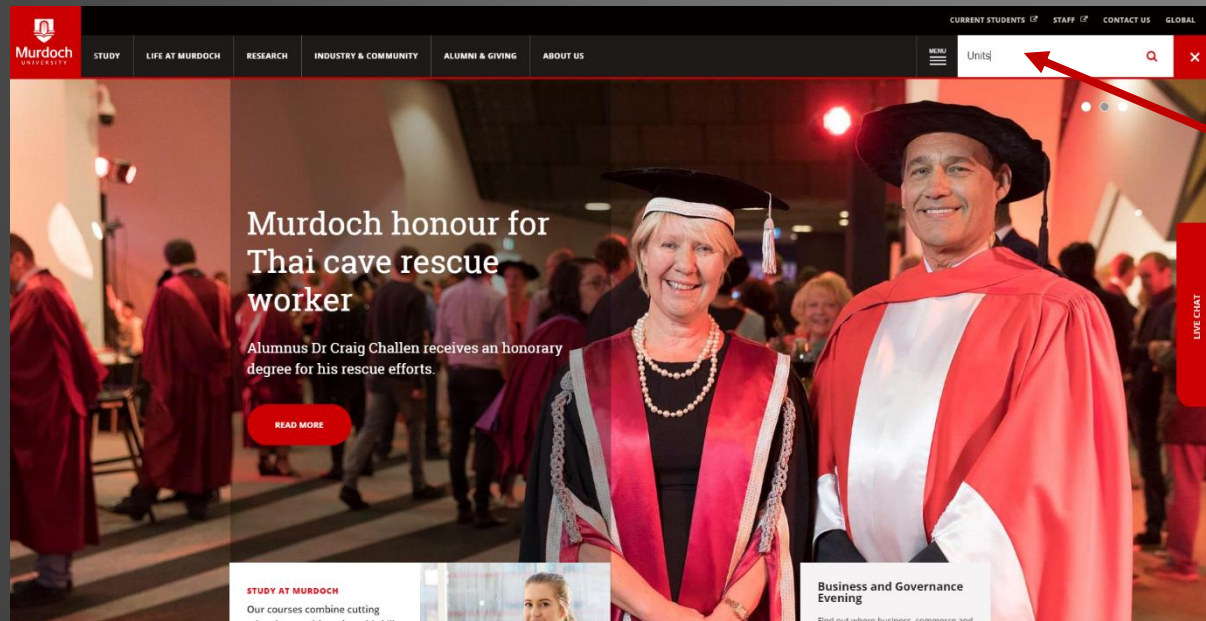
If you have any questions, please contact us on:

studyabroad@murdoch.edu.au

Let's Get Started!

To find units (courses/modules/papers/classes) available at Murdoch, visit our online Handbook:

<http://handbook.murdoch.edu.au/units/>



Alternatively, you can find this link by going to the Murdoch Homepage and typing the word ‘Units’ into the top right hand corner search bar. When you press enter, the Murdoch University Handbook should be in the top options.

Search for a Unit

After clicking on this link and arriving at the units section of our online Handbook, you will be able to search for all units available at Murdoch.

Note: There are many options on this page for you to filter your unit search

The year will be defaulted (e.g. 2019 unit structure) – make sure to filter by the semester you are searching for in the **“teaching period”** field. (i.e. When you will be attending Murdoch)

“S1” = Semester 1, February – June (Spring)

“S2” = Semester 2, July – November (Fall)

The screenshot shows the 'Search for a Unit' interface. On the left is a navigation menu with 'Units' highlighted. The main form includes sections for 'Main Details', 'Area of Study', 'Enrolment Options', and 'Further Options'. The 'Teaching Period' field in the 'Enrolment Options' section is circled in red, and a red arrow points to it from the text on the left. Other fields include Year, Unit Code, Unit Title, School, Area, Availability, Unit Class, Prerequisites, Credit Points, and Sort By.

Filters

It is usually helpful to further filter your search by choosing **Murdoch** in '**Availability**'. The vast majority of units are offered at the main campus at Murdoch (South Street), but some are only offered at Murdoch's other regional and international campuses

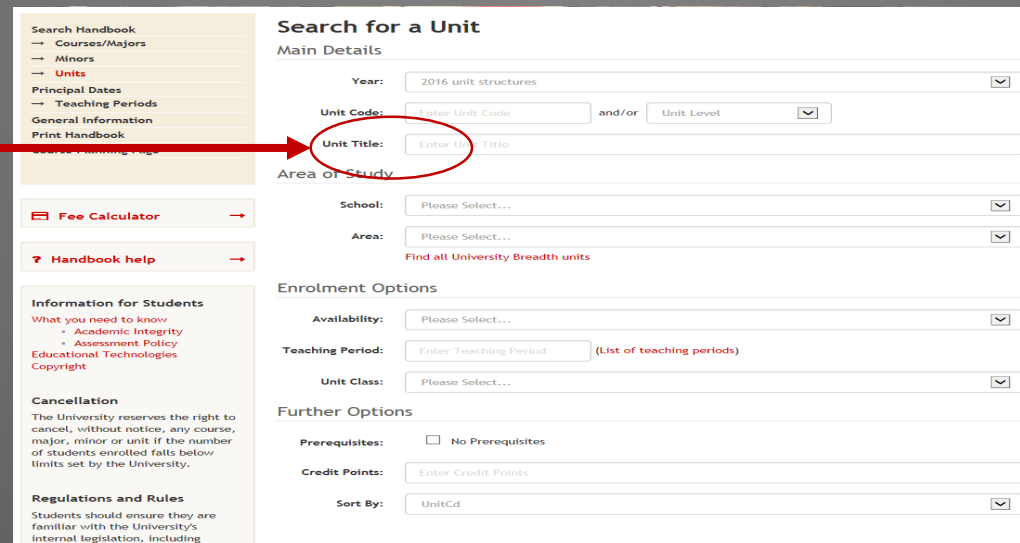
The screenshot shows the 'Search for a Unit' interface. On the left is a navigation menu with options like 'Search Handbook', 'Courses/Majors', 'Minors', 'Units', 'Principal Dates', 'Teaching Periods', 'General Information', 'Print Handbook', and 'Course Planning Page'. Below this are 'Fee Calculator' and 'Handbook help' buttons. The main search area is titled 'Search for a Unit' and includes sections for 'Main Details', 'Area of Study', 'Enrolment Options', and 'Further Options'. The 'Enrolment Options' section contains 'Availability', 'Teaching Period', and 'Unit Class' fields. Red circles highlight the 'Availability' and 'Unit Class' fields, and red arrows point to them from the left. The 'Availability' field is currently set to 'Please Select...' and the 'Unit Class' field is also set to 'Please Select...'. The 'Further Options' section includes 'Prerequisites' (with a 'No Prerequisites' checkbox), 'Credit Points', and 'Sort By' (set to 'UnitCd').

We also recommend choosing '**Internal**' from the choices in the field for '**Unit Class**' (this will filter out all classes that are online-only classes, known as "external" units at Murdoch). To choose units in a particular field of study, go to the '**Area of Study**' section and choose a specific '**School**' or '**Area**' from the drop-down boxes.

What can I take?

Murdoch University has no requirement that you take units which correspond to your field of study at your home university, nor does Murdoch have any requirement that you must take all of your units from one course of study. Some restrictions and quotas do apply in the fields of Media, Veterinary Science, Psychology and Chiropractic Science, and for all units, you **must** meet any individual pre-requisites.

If you are searching for a unit which corresponds to a requirement at your home university, you can try to search for similar keywords using the **Unit Title** field. For example, if you are a business student and looking for an accounting related unit, you can type in part of the word, e.g. “**accoun**”. This will bring up all the units which have “account” in their title. *Note: there may be other units which are related to accounting, but not have the “account” in their title.*



The screenshot shows the 'Search for a Unit' interface. On the left is a navigation menu with 'Units' highlighted. The main form has several sections: 'Main Details' with fields for Year (2016 unit structures), Unit Code, and Unit Title; 'Area of Study' with dropdowns for School and Area; 'Enrolment Options' with dropdowns for Availability, Teaching Period, and Unit Class; and 'Further Options' with checkboxes for Prerequisites and a field for Credit Points. A red circle highlights the 'Unit Title' input field, and a red arrow points from it to the 'Unit Title' label in the text above.

Results Page

The previous search will yield a results page that will look like this. The search will provide an itemized list which will display the following information: Unit Code, Unit Title, Availability and Credit Points.

Unit Code

Unit Title

Credit Points

Availability

Unit Results
Information on this page, including unit offerings, is from the 2019 academic year.

Search Keywords:

- Year: 2019
- Title: accoun
- School: School of Business and Governance
- Availability: Murdoch
- Teaching Period: s1
- Unit Class: Internal

< Back to search page Download Unit Results

4 Units found for 2019

Published	Code	Title	Previously	Availability	Credit Points
Yes	BUS285	Technology and Accounting Processes		MURDOCH: S1-internal, S1-external KAPLAN-SGP: TMA-internal	3
Yes	BUS356	Contemporary Financial Accounting		MURDOCH: S1-internal, S1-external KAPLAN-SGP: TJA-internal, TSA-internal	3
Yes	MBS539	Accounting for Managers	2013: MBS513	MURDOCH: S1-internal, S1-external, S2-internal, S2-external, SUM-internal DUBAI-ISG: TJD-internal, TMD-internal, TSD-internal KAPLAN-MMR: TMB-internal KAPLAN-SGP: TJA-internal, TMA-internal, TSA-internal	3
Yes	MBS669	Management Accounting	2013: MBS627	MURDOCH: S1-internal, S1-external KAPLAN-SGP: TJA-internal, TSA-internal	3

Information for Students
What you need to know

- Academic Integrity
- Assessment Policy

[Educational Technologies](#)
[Copyright](#)

Cancellation
The University reserves the right to cancel, without notice, any course, major or unit if the number of students enrolled falls below limits set by the University.

Regulations and Rules
Students should ensure they are familiar with the University's internal legislation, including provisions specifically relevant to their studies. See the [University Regulation overview](#) and view [legislation online](#).

Murdoch University
© 2016 Murdoch University | Copyright & Disclaimer | TEQSA Number: PRV12163 | CRICOS Code: 00125J | Contact us | Privacy



Individual Units

You can choose an individual unit to find out more information by clicking on the Unit Code. Information will include a brief description, unit learning outcomes, contact time, pre-requisites (if any) and the contact information of the professor who is teaching the unit (called the Unit Coordinator) and much more.

Please ensure you look at prerequisites and check that you meet them before selecting a unit

Unit (2019)

Information on this page, including unit offerings, is from the 2019 academic year.

Technology and Accounting Processes (BUS285) (Published)

School	School of Business and Governance
Credit Points	3
Availability	MURDOCH: S1-internal, S1-external KAPLAN-SGP: TMA-internal
Teaching Timetables	Murdoch S1
Description	This unit provides the fundamental concepts and technical skills that students need for future units in accounting. By the end of the unit, students will be able to record accounting transactions and produce relevant financial statements in accordance with Australian Accounting Standards. Topics include the double entry recording system, financial statements, valuation and measurement of assets, cash flow statements. Students will also utilise an accounting software package to facilitate their understanding of computerised accounting.
Unit Learning Outcomes	On successful completion of the unit students should be able to: 1. Identify and analyse financial transactions for recording purposes. 2. Accurately record transactions in appropriate journals and ledgers, both manually and using a computerised accounting package. 3. Identify and record end-of-period adjustments to reflect an entity's financial performance and position. Use work-sheets to facilitate the summarisation and adjustment of financial information. 4. Account for inventory for a retail/merchandising business. 5. Account for GST in the accounting records of a business enterprise. 6. Prepare special journals and control accounts to record business transactions. 7. Prepare a bank reconciliation to control cash and accounting for receivables and non-current assets. 8. Prepare and be able to interpret the following financial statements: Income Statement Balance Sheet Statement of Cash Flows Statement of Changes in Equity
Timetabled Learning Activities	Workshops: 2 hours per teaching week for South Street campus All offerings of this unit include the equivalent of 30 hours of structured learning.
Unit Learning Experiences	The unit is delivered using blended learning design features with core unit materials provided in a digital format followed up by small class knowledge application and skills development. This is enhanced by self directed learning to further develop skills and application of knowledge to practical and current issues.
Assessment	Mid-Semester (Multiple choice and short answer questions) 20%; Group Assignment (manual practice set) 20%; Workshop Participation 10% (including Accounting software based exercises) Final Exam 50%
Prerequisites	BUS170 Foundations of Accounting or BUS160 Introduction to Accounting.
Exclusions	Students who have successfully completed C168 Principles of Accounting, C255 Financial Accounting 1 and/or BUS217 Technology and Accounting Processes may not enrol in this unit for credit.

Prerequisites

Please be aware that in order to be allowed entry into a unit at Murdoch, you must satisfy the prerequisites of the unit. Prerequisites indicate that a certain level of background knowledge is required in order to succeed in the unit, and exist to ensure that students are placed in appropriate units.

In most cases, the Student Mobility Officer (Inbound) will use your transcript to determine whether you have equivalent units in your academic history – in some cases the Unit coordinator will be contacted and their decision will be final.

If you would like to check your eligibility for units before you submit them for transfer credit assessment at your home university, you are welcome to contact us to get pre-approved for your units:

studyabroad@murdoch.edu.au

Prerequisites	BUS170 Foundations of Accounting or BUS160 Introduction to Accounting.
Exclusions	Students who have successfully completed C168 Principles of Accounting, C255 Financial Accounting 1 and/or BUS217 Technology and Accounting Processes may not enrol in this unit for credit.

We look forward to Welcoming you to Murdoch!

Murdoch University Study Abroad and Exchange